

# National Foreclosure Mitigation Counseling Program Affiliate Certification Application

## National Community Reinvestment Coalition

Date: Agency Name:

Phone: Fax: Email:

Address:

State: Zip:

Executive Director:

**Please certify that each of the following statements is true by checking off each required applicant certification below:**

**This agency:**

- Is in good standing under the laws of the state in which it operates
- Is authorized to do business in the states where they propose to provide counseling services
- Has counseling offices and services that are accessible to people with disabilities
- Has counselors fluent in the language that customers speak or will use interpreter services to ensure non-English speaking customers can obtain foreclosure intervention counseling
- Will not permit discrimination against customers on the basis of their gender, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability
- Will adhere to the National Industry Standards Code of Ethics and Conduct and offer (as appropriate) the Minimum Standard Activities for Foreclosure Intervention and Default Counseling
- Currently uses CounselorMax, NStep, or Home Counselor Online, or uses alternative client management system that will supply, electronically, the necessary client-level and aggregate reporting. NeighborWorks will make available a template for data modification and submission

Certifies that it has the capacity to furnish client level data and aggregate reports on NFMC program activity in electronic file format

Agrees to comply with quality control and evaluation of the NFMC through June 30, 2010

Certifies that the staff and volunteers who will provide foreclosure intervention counseling under NFMC have no conflict(s) of interest due to other relationships with servicers, real estate agencies, mortgage lenders and/or other entities that may stand to benefit from particular counseling outcomes

Certifies that it has documented counseling capacity, outreach capacity, past successful performance and positive outcomes with documented counseling plans, including foreclosure mitigation counseling, and workout agreements and loan modification agreements.

Certifies that neither it nor its employees or contractors have been indicted for a violation under federal law relating to an election for Federal office (please see Application Guide for further information).

NFMC funds may not be distributed to an organization that has been indicted for a violation under Federal law relating to an election for Federal office; **or** an organization that employs applicable individuals. "Applicable individual" means anyone who is:

- a) employed by the organization in a permanent or temporary capacity;
- b) contracted or retained by the organization; or c) acting on behalf of, or with the express or apparent authority of, the organization;

**AND** has been indicted for a violation under Federal law relating to an election for Federal office.

I certify that all of the above statements in regards to the aforementioned agency are true to the best of my knowledge, and that failure to disclose knowledge to the contrary may result in sanctions against the aforementioned agency.

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Signature, Executive Director

Date

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